

FAIRFIELD AREA SCHOOL DISTRICT
Guidelines

CURRICULUM REVIEW/WRITING PROCESS

5150

5150.1 Year 1 - Research and Study

5150.1a Current condition of curriculum

- Review Middle States Report
- Review Strategic Planning Needs Assessment
- Review school profile/achievement testing information

5150.1b Future needs

- Review SCANS (Secretary's Commission on Achieving Necessary Skills - *What Work Requires of Schools*) report
- Review Fortune 500 Skills listing
- Review current literature/research/best practices on topic
- Review National and/or State Standards (if available in that particular subject area)

5150.2 Write Planned Courses

5150.2a Develop curriculum outcomes based on 53 State outcomes.

5150.2b Determine enabling outcomes. (What do the students need before they can master the curriculum outcomes?)

5150.2c Develop planned courses around enabling outcomes.

5150.2d Determine activities and resources for each planned course.

5150.2e Plan enrichment activities for the gifted and modifications for learning support students.

5150.3 Year 2

5150.3a Determine assessment (How will we know when a student has mastered the curriculum and planned course outcomes?)

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CURRICULUM REVIEW/WRITING PROCESS (Contd)

5150

- 5150.3b Textbook selection and adoption to match planned course
- 5150.3c Curriculum committee review and approval
- 5150.3d Board review and approval
- 5150.4 Year 3
 - Implement curriculum and planned courses
- 5150.5 Year 4
 - Implement curriculum and planned courses
- 5150.6 Year 5
 - Review/Revise curriculum and planned courses

Adopted February 19, 1996